

YESS Summer Camp

Job Description

Position: General Staff

Reports To: Special Projects Coordinator



*For people with intellectual
and developmental disabilities*

Sedgwick County

Position Overview: Creative planning and supervision of activities appropriate to children with developmental disabilities while maintaining safety and encouraging socialization and fun.

Knowledge and Skills:

1. Previous experience working with children with developmental disabilities
2. Effective communication skills both verbal and nonverbal
3. Professional attitude, respect and responsibility are key
4. CPR and Emergency First Aid Certificate (Can obtain during in-service training)
5. Innovation, enthusiasm and personal initiative a must.

Responsibilities:

1. Plan, lead and implement a variety of safe, fun activities and special events.
2. Responsible for the safety and supervision of campers and volunteers.
3. True team player.
4. Attend and take part in all staff training and meetings.
5. Complete weekly paperwork on time.
6. Commit to at least 10 weeks of employment
7. Ensure cleanliness of all sites, storage and transport vehicles.
8. Inform campers of rules and ensure these rules are adhered to.
9. Follow the Camp's Policies and Procedures.
10. Complete a summer end evaluation and make any program suggestions or recommendations.
11. Perform other duties, as required.