

YESS Payment Information



YESS fees are broken into three portions:

1. **Education fee** - paid to USD 259
2. **Activity fee** - food, admission, transportation etc.
3. **Staffing fee** - to The Arc

Your staffing fee is based on the level of supervision required i.e. is a staff member hired to staff your child alone?

If you have funding available, (HCBS- Supportive Home Care or Family Support Dollars) it can be used to cover the staffing fee.

A one-time deposit of \$300 is due with registration, which \$250 will be applied to your last week registered.

Payment Options:

1. One Time payment.
2. Make payment arrangements including pre-payments for camp
3. Pay as you go during the summer.

If you are going to pay weekly, the fee **must** be paid on the Thursday before the week starts. **If you need to cancel a week of camp, you must call The Arc and cancel 2 weeks prior.** If your child does not show up for a week you have registered for and do not cancel, **you will be charged the full week's fee.**

Please initial appropriate statements:

_____ Yes, I will Pay in one payment. Please confirm the total.

_____ Yes, I will pay weekly, see the scale below for guidance

_____ Please Bill HCBS or FSD: Targeted Case Manager's Name/Number: _____

_____ Other Payment Arrangements _____

Use of HCBS or Family Support funds must be approved before using these funds: contact your case manager.

YESS 2018 Ratio Payment Scale

Week 1 (Short due to Memorial Day):

1:5+	1:4	1:3	1:2	1:1
\$27.00+\$115+\$65=\$205.50	\$27.00+\$115+\$80=\$220.50	\$27.00+\$115+\$115=\$255.50	\$27.00+\$115+\$155=\$295.50	
\$27.00+\$115+\$310=\$450.50				

Weeks 2-8:

1:5+	1:4	1:3	1:2	1:1
\$36+\$125+\$70=\$231	\$36+\$125+\$95=\$254	\$36+\$125+\$125=\$284	\$36+\$125+\$185=\$344	
\$36+\$125+\$365=\$524				

Travel Week 9:

1:5+	1:4	1:3	1:2	1:1
\$185+\$105=\$290	\$185+\$130=\$315	\$185+\$175=\$360	\$185+\$260=\$445	\$185+\$520=\$705

Week 10 – Tot and Youth only (limit 25 campers) :

1:5+	1:4	1:3	1:2	1:1
\$150+\$100=\$250	\$150+\$125=\$275	\$150+\$160+\$310	\$150+\$245=\$395	\$150+\$490=\$640

YESS 2018 FINANCIAL AGREEMENT

In order to reduce confusion and misunderstanding between our clients and The Arc, we have adopted the following financial policy. If you have any questions about the policy, please discuss them with the Finance Department or the Special Projects Department. We are dedicated to providing the best possible care and service to your child and regard the complete understanding of your financial responsibilities as an essential element of the success of the YESS program.

Unless other arrangements have been made in advance by you, full payment is due by the Thursday before each week of attending YESS. For your convenience, we will accept cash, check or money order, VISA, MasterCard, Discover and online payments at www.arc-sedgwickcounty.org.

Missed Weeks

If you cancel the registered week of attendance at least 2 weeks in advance a full refund will be given less a \$25.00 Administrative Fee. If you cancel no later than the Wednesday before the registered week of attendance a full refund will be given less a \$40.00 Administrative Fee. If you fail to cancel by the Thursday before the registered week of attendance no refund will be given. If you haven't paid for that week yet we will bill you. You are responsible for the full week no matter whether your child attended or not - no exceptions. This is because we staff according to registration and require adequate time to complete work schedules for our staff.

HCBS/FSD

It is your responsibility to ensure that your child has sufficient HCBS Units or Family Support Dollars (FSD) required to attend each scheduled week of attendance. **Failure to obtain enough units or funding will result in you being responsible for the balance unpaid by HCBS or FSD.** If you're uncertain if your child has adequate Units or Funding please contact your child's Case Manager or your Care Coordinator for verification. HCBS and FSD can only be applied towards the Staffing portion of the weekly fees. The activity and staffing portion is 100% your responsibility. If your child is absent and we are not able to bill HCBS or FSD you are obligated to pay all outstanding fees.

RETURNED CHECKS

A \$30.00 service charge will be added to your account for all returned checks and must be paid before additional weeks can be attended along with the amount of the returned check.

COLLECTION AGENCY

Any account that is given to our collection agency due to non-payment will have a 10% collection charge added to the account. Our collection agency will then collect the past-due amount plus the 10% collection charge.

If you already owe a past due balance to The Arc or our Collection Agency for any of The Arc's programs that amount MUST be paid in FULL prior to being able to register for YESS.

I understand that I am responsible for the payment to The Arc of Sedgwick County. I understand that payment is due in full no later than the Thursday before the week my child is scheduled to attend. I

understand that The Arc reserves the right to have the parents come pick up their child if payment is not made and that I will be charged for weeks I have registered my child and fail to provide at least a two week cancellation notice. I also understand that I am responsible for any additional weeks, staffing ratio changes and/or special events that I may sign my child up for at a later date.

I HAVE READ AND UNDERSTAND THE FINANCIAL POLICY OF THE ARC AND I AGREE TO BE BOUND BY ITS TERMS. I ALSO UNDERSTAND AND AGREE THAT SUCH TERMS MAY BE AMENDED FROM TIME TO TIME BY THE ARC.

Signature of responsible party

Print name

Date

Students Legal Name: